

INSTRUMENTAL LESSONS REQUEST FORM

If you wish your child to have music lessons please complete this form and return it to the Director of Music. Please note the following:

- Notice needs to be given in order to terminate lessons. The notice period is by half – term for the following (i.e. notice needs to be given by the May half – term, so that cancellation takes place for the Autumn term). Notice must be given to the Music Administrator, in writing, or via email (musicadmin@clsb.org.uk). Requests for cancellations will be acknowledged via email, or in writing. Lessons will otherwise continue unaltered from term to term.
- If a pupil notifies a visiting teacher **24 hours in advance** that they will be absent, the teacher will endeavour to arrange an alternative time if possible.
- Otherwise, if a pupil misses a lesson without reason, the lesson is forfeit.

NAME OF PUPIL: _____ **AGE:** _____

FORM: (if known _____)

I would like my child to take up/continue* lessons at CLS on the (please specify instrument) _____

*Please supply us with an instrument if available

*We do not require a school instrument

Previous experience is: _____

Name of current teacher if appropriate: _____

*please delete as necessary

PARENT(S) NAME(S): _____

ADDRESS:

POSTCODE: _____

TEL NO(S): _____ / _____

I/we the undersigned have read the conditions explained and accept the terms therein.

DATE: _____

SIGNED: _____
(Parent/Guardian)